

ACM SIGGRAPH Executive Committee Meeting Minutes

Tuesday, 26 March, 2024

2 - 3 PM PT/ 5 - 6 PM ET

Attendees:

Mona Kasra, Executive Committee Chair
David Spoelstra, Executive Committee Treasurer
Elizabeth Baron, Executive Committee Director, Past Chair
Tomasz Bednarz, SIGGRAPH Asia Conference Advisory Group (SACAG) Chair
Shimin Hu, Executive Committee Director
Brad Lawrence, Executive Committee Treasurer - Elect
Barbara Mones, Executive Committee Director
Mikki Rose, Conference Advisory Group, (CAG) Chair
Courtney Starrett, Executive Committee Director
Scott Owen, Governance Advisory Board (GAB) Chair
Marcia Daudelin, Conference Administration
Thierry Frey, Nominations Committee Chair

Meeting Minutes:

1. 12 March
 - a. Vote
 - i. PASSED

Agenda:

| Agenda Item | Presenter | Time Needed |
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| Chair's Update <ol style="list-style-type: none">1. Approve Meeting Minutes & Agenda2. Spring 2024 EC Meeting<ol style="list-style-type: none">a. First day will be at the NVIDIA headquarters. The second day will be at the hotel with a few guests from the community joining the meeting.b. There will be an informal dinner on Thursday.3. Volunteer Development Committee (VDC) Chair.<ol style="list-style-type: none">a. Appointment Update<ol style="list-style-type: none">i. The co-chairs will present 2 candidates for the EC to make a decision.4. OKRs Update<ol style="list-style-type: none">a. A part of the April meeting will be dedicated to OKRs and receiving updates on the progress.. | Mona Kasra | 5 Mins |

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| <p>External Relation Committee (Interim) Chair</p> <ol style="list-style-type: none"> 1. Interim Chair Appointment <ol style="list-style-type: none"> a. Discussion <ol style="list-style-type: none"> i. The current External Relations Chair has stepped down. <ol style="list-style-type: none"> 1. Joaquim Jorge prior to serving a full term stepped up as interim chair when Tomasz Bednarz had stepped down. 2. Miho Aoki has expressed interest in stepping into the role as interim chair of the committee. 3. The EC can appoint Miho to interim chair and during this interim period the EC should think about the goal of the External Relations Committee. <ol style="list-style-type: none"> a. After the EC votes, the chair would like to give Miho some directions for the committee. b. This is an opportunity for the EC to reiterate the goals for the committee that was previously discussed with Joaquim Jorge. <ol style="list-style-type: none"> i. Make sure that there is a structure for the Memorandum of Understandings (MOUs). ii. Make sure that the appropriate people are attending these external relations events and conferences to make sure the organization is getting the right exposure. iii. Make sure that the relationships are reciprocal and not one sided. b. Mona Kasra moves to appoint Miho Aoki as the Interim Chair of the External Relations Committee | <p>Mona Kasra</p> | <p>15 Mins</p> |

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| <p>until August 2026. Seconded by David Spoelstra.</p> <p>c. Vote</p> <p>i. PASSED (8 yes, 0 no, 0 abstain)</p> | | |
| <p>Upcoming Standing Committee Vacancies for 2024</p> <ol style="list-style-type: none"> 1. Discuss & Vote to continue the following Standing Committee Chair terms: <ol style="list-style-type: none"> a. Education b. ITS c. Membership d. Publication 2. EC Discussion <ol style="list-style-type: none"> a. Some of the chairs have already served for 2 terms, so they have to be changed. Some of the committee chairs are in their first term and either they don't want to continue or they're willing to continue. b. The Education chair is willing to continue for another term. c. The ITS chair is willing to continue for another term. d. The Membership chair is willing to continue for another term. e. The Publications chair is willing to continue for another term. f. The EC can reappoint those 4 committees by a supermajority vote; which is 8 votes. The EC is going against the stated policy and guidelines, so it requires a supermajority. 3. David Spoelstra moves that the EC reappoints the standing committee chairs of the Education, ITS, Membership, and Publications Standing Committees for another term. Elizabeth Baron seconds. <ol style="list-style-type: none"> a. Vote <ol style="list-style-type: none"> i. PASSED (8 yes, 1 no, 0 abstain) 4. Discuss & Vote on the combining of the <i>Membership and Communications</i> Committees. <ol style="list-style-type: none"> a. EC Discussion <ol style="list-style-type: none"> i. Barb Helfer had previously expressed interest in moving the organization's newsletter, Interactions, under the Membership committee; the newsletter is a member benefit. Barb previously discussed | <p>Mona Kasra/ Thierry Frey</p> | <p>30 Mins</p> |

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| <p>this with Adele Newton, Communications Chair. Recently Barb and Adele have been partnering to roll out the new email platform, Constant Contact.</p> <ul style="list-style-type: none"> ii. Barb has mentioned that she is interested in bringing Communication and Membership back together as one committee. There is good synergy between the two committees. <ul style="list-style-type: none"> 1. Historically, Communications and Membership were one committee and only in the last few years they were separated into two committees. 2. The idea of separating the committees was that EC really wanted to put a major effort into membership. iii. Barb mentioned that her committee has devolved into managing the ACM SIGGRAPH Village at SIGGRAPH and doesn't have other ongoing or recurring projects throughout the year. iv. It makes a lot of sense to combine these two committees. The EC has been trying to consolidate committees or reduce the number of committees that would really help the organization financially. <ul style="list-style-type: none"> b. Adele Newton does not want a 2nd term as the Communications Chair. c. David Spoelstra moves to combine the Membership and Communications Standing Committees and to appoint Barb Helfer as the Membership and Communication Committee Chair (MCC) effective 1 September 2024. Brad Lawrence seconds. <ul style="list-style-type: none"> i. Vote <ul style="list-style-type: none"> 1. PASSED (9 yes, 0 no, 0 abstain) <ul style="list-style-type: none"> a. Next steps, Scott Owen will update the policy guidelines regarding the changes in the section on the committees, send it out to the governance committee for a quick review and then to the EC. b. The Chair will talk to Barb Helfer. | | |

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| <p style="text-align: center;">c. The treasurers will decide on which of the committees to sunset for financial purposes.</p> <p>5. The EC will discuss the vision and goals of the following three Standing Committees at the April meeting - applications for the calls ongoing:</p> <ul style="list-style-type: none"> a. DEI Committee (Tony Baylis in 2nd term - need a new chair) <ul style="list-style-type: none"> i. The EC previously discussed transitioning this committee to an advisory board. ii. There is a member of the DEI committee interested in being the chair and currently shadowing with Tony. iii. Similar to Practitioners, the EC needs to figure out what they want from the DEI Committee? What the goal of this committee is rather than focusing on conference programs. b. Practitioner Career Development Committee (Juan Miguel de Joya is willing to serve a 2nd term) <ul style="list-style-type: none"> i. His first term is ending and he is interested in a 2nd term. But as we discussed last time. The EC really needs more information about this committee's vision, strategic plans, and goals. Both the Chair and the Nominations Committee Chair reached out to Juan and asked him to provide some information before the EC can think about the reappointment or choosing a different candidate; the EC needs to figure out the purpose of this committee. ii. There is a different vision for what Practitioners can be...trying to engage groups that aren't normally part of SIGGRAPH in industry. <ul style="list-style-type: none"> 1. Elizabeth Baron can provide some perspective on this vision. c. History Committee (Mary Whitton) <ul style="list-style-type: none"> i. The EC decided to place the call of nominations for this committee on hold. ii. The Governance Advisory Board (GAB) has a proposal that will be good to discuss at the April Meeting. The proposal is transitioning the Pioneers Affinity Group to a Standing | | |

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| <p style="text-align: center;">Committee and have History move under the Pioneers.</p> <p>d. The goal of the April Meeting will be to make a final decision regarding these committees.</p> | | |
| <p>Updates from Liaisons</p> <ol style="list-style-type: none"> 1. Underrepresented Travel Grants have received 4 applications. <ol style="list-style-type: none"> a. The committee has decided to extend the application deadline. <ol style="list-style-type: none"> i. The application deadline is 30 April 2024. 2. Online Communities Grouping <ol style="list-style-type: none"> a. Barb Helfer is looking to host a reception for the org award winners and the EC as a way for conference attendees to meet and get to know the EC and award winners. b. Need a way to enforce that EC directors sign-up for an hour in the Village. This can be discussed later. c. Stephen Spencer and Alla Sheffer have been in discussion regarding meeting with SIG CHI to discuss Open Access. <ol style="list-style-type: none"> i. It is recommended to wait until SGB is over, which is in a few weeks. 3. Career Development Grouping <ol style="list-style-type: none"> a. The Early Career Development Chair is having a baby and Craig Slagel will be stepping into the role on an interim basis. b. Courtney Starrett was able to connect the Early Career Development Committee with the Education Committee to discuss program ideas and see if there is any overlap and potentially collaborate with one another on activities. 4. SIGGRAPH 2024 <ol style="list-style-type: none"> a. Registration opens Wednesday, 27 March 2024, spread the word! 5. The Guild <ol style="list-style-type: none"> a. There have been several meetings with Andres Burbano regarding the Village and Barb Helfer has also attended those meetings. 6. Nominations Committee <ol style="list-style-type: none"> a. The nominations Chair will need to make sure that his committee maintains an odd number of members. <ol style="list-style-type: none"> i. Potentially might need the EC to allow a | | 10 Min |

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| waiver to allow for a member to stay for additional time. | | |