## ACM SIGGRAPH Executive Committee Agenda

## Tuesday, 13 August , 2024

## 2 - 3 PM PT/ 5 - 6 PM ET

**Attendees:**
Mona Kasra, Executive Committee Chair
David Spoelstra, Executive Committee Treasurer
Elizabeth Baron, Executive Committee Director, Past Chair
Tomasz Bednarz, SIGGRAPH Asia Conference Advisory Group (SACAG) Chair
Shimin Hu, Executive Committee Director
Masa Inakage, Executive Committee Director
Eakta Jain, Executive Committee Chair- Elect
Brad Lawrence, Executive Committee Treasurer - Elect
Barbara Mones, Executive Committee Director
Mikki Rose, Conference Advisory Group, (CAG) Chair
Alla Sheffer, Executive Committee Director
Courtney Starrett, Executive Committee Director
Scott Owen, Governance Advisory Board (GAB) Chair
Marcia Daudelin, Conference Adminsition
Dena DeBry, Nominations Committee Chair

**Agenda:**

| Agenda Item | Presenter | Time Needed |
|---|---|---|
| **Chair's Update**<br>1. Approve Meeting Minutes<br>    a. Postpone until the next meeting.<br>    b. Need to include July 16 minutes.<br>2. Agenda<br>3. 2024 ACM SIGGRAPH Election Updates<br>    a. The ACM SIGGRAPH Election ended yesterday.<br>    b. Dena DeBry will have the results by Friday 8/16.<br>    c. The Officer Selection Advisory Group (OSAG) has been formed.<br>        i. Hopefully we will have a Chair - Elect selected by the next meeting.<br>4. SIGGRAPH 2024 Reminders<br>    a. Submit expense reports to org-expenses@siggraph.org | Mona Kasra | 0 |
| **Membership Requirement for Volunteers**<br>1. Consistent and equitable application of policy | Mona Kasra | 10 Mins |

| Agenda Item | Presenter | Time Needed |
|:---:|:---:|:---:|
| a. The Chair was asked 'why must organizational volunteers be required to be a member of ACM SIGGRAPH to receive reimbursement but conference volunteers do not?'<br> i. The organization requires that all volunteers are members of ACM SIGGRAPH.<br>  1. For reimbursement of expenses the volunteer must be a member of ACM SIGGRAPH.<br> ii. The EC will need to decide if they want to keep this policy. Do we want to make this a requirement for SIGGRAPH and SIGGRAPH Asia volunteers? Or the EC will need to evaluate the policy all together and make a decision. Currently the policy requires one group to become members.<br>2. Discussion<br> a. At a conference level it is asked of the volunteers to become ACM SIGGRAPH members but not required.<br>  i. It is a requirement for the conference chair to be both members of ACM and ACM SIGGRAPH.<br> b. It is required that all Chapter officers and EC directors are ACM SIGGRAPH members.<br> c. The cost of membership is $50 which can be perceived as inexpensive but ACM SIGGRAPH is an international organization and this amount may be expensive to people in other countries.<br>  i. The EC will take into consideration hardship.<br>3. Next Steps<br> a. Start with the conference program chairs and see how it goes.<br>  i. The EC can communicate with all the flagship conference chairs that a ACM SIGGRAPH membership requirement will be required for upcoming conference program chairs and to please encourage your current program chairs to become members. | | |

| Agenda Item | Presenter | Time Needed |
|---|---|---|
| 1. Required for S26, encouraged for SA24 and S25.<br>2. GAB will add to their agenda to discuss 'if it should be required of the conference volunteers to be a member for 1 year or 2 years.<br>    a. Conference administration wants to be clear when communicating the requirements to the S26 chair.<br>    b. Please send all comments regarding this to Scott Owen. | | |
| **Standing Committee Items Requiring EC Discussion & Decision**<br>1. History Committee<br>    a. The chair has resigned prior to their term ending this month.<br>    b. They selected a new chair of the History Committee without following the Interim Chair process:<br>        i. Communicate with the EC chair.<br>        ii. Provide the EC chair with a letter of recommendation for the interim chair.<br>        iii. The chair presents it to the EC for feedback and the EC votes to either approve or decline the recommendation for interim chair of that committee.<br>    c. Next Steps<br>        i. Further discussion is needed regarding selecting a committee chair.<br>2. International Resources Committee (IRC)<br>    a. Recommendation to merge with the External Relations Committee.<br>    b. Next Steps<br>        i. The past activities of the IRC pre-pandemic were conference centric. Should these activities (i.e. visa support, translations services, and English language review for all conference submissions) move to the conference? | Mona Kasra<br>(No Recording) | 20 Mins |

| Agenda Item | Presenter | Time Needed |
|---|---|---|
|       1. The conference would first want to gauge the value of these services from the international community.<br>  ii.  Update IRC Mission & Committee Chair Job Description.<br>      1. Before selecting a new committee chair. | | |
| **NVIDIA Partnership**<br>  1. Debriefing regarding onsite meeting<br><br>  2. Next Steps<br>    a. Forming a small ad hoc committee - who will gather data, ideas, and recommendations.<br>      i.  Will continue this discussion at the next in-person meeting scheduled for the Fall.<br>      ii.  If anyone is interested in being a part of this ad hoc committee please contact Mona Kasra. | Mona Kasra<br>Eakta Jain<br>(No Recording)<br><br>(Tomasz Bednarz not present) | 30 Mins |