

# ACM SIGGRAPH Executive Committee Meeting Minutes

Tuesday, 18 June, 2024

2 - 3 PM PT/ 5 - 6 PM ET

## Attendees:

Mona Kasra, Executive Committee Chair  
David Spoelstra, Executive Committee Treasurer  
Elizabeth Baron, Executive Committee Director, Past Chair  
Tomasz Bednarz, SIGGRAPH Asia Conference Advisory Group (SACAG) Chair  
Shimin Hu, Executive Committee Director  
Masa Inakage, Executive Committee Director  
Eakta Jain, Executive Committee Chair- Elect  
Brad Lawrence, Executive Committee Treasurer - Elect  
Barbara Mones, Executive Committee Director  
Mikki Rose, Conference Advisory Group, (CAG) Chair  
Alla Sheffer, Executive Committee Director  
Courtney Starrett, Executive Committee Director  
Scott Owen, Governance Advisory Board (GAB) Chair  
Marcia Daudelin, Conference Administration  
Theirry Frey, Nominations Committee Chair  
Thomas True, Executive Committee Candidate

## Meeting Minutes:

1. 4 June 2024
  - a. PASSED

## Agenda:

Agenda Item	Presenter	Time Needed
<b>Chair's Update</b> <ol style="list-style-type: none"><li>1. Approve Meeting Minutes &amp; Agenda</li><li>2. Welcome Wenping Wang and Thomas True, EC Candidates, and Dena DeBry, Incoming Nominations Chair.</li><li>3. ACM Open Webinar - Thursday, 27 June at 5:00pm ET<ol style="list-style-type: none"><li>a. 20 minutes will be dedicated to Q&amp;A</li></ol></li><li>4. OKR Updates Due at the SIGGRAPH 2024 The Leadership meeting on Saturday, 27 July in Denver, CO.<ol style="list-style-type: none"><li>a. Will be on the agenda.</li><li>b. Please be prepared to give an update similar to the Spring EC Meeting.</li></ol></li></ol>	Mona Kasra	5 Mins

Agenda Item	Presenter	Time Needed
<ul style="list-style-type: none"> <li>i. Dena DeBry will be added to OKR Group 3.</li> </ul>		
<p><b>Annual Report Presentations: Observations and Check-in</b></p> <ol style="list-style-type: none"> <li>1. The EC will be sharing their feedback and observations at the Tuesday, 16 July EC Meeting. <ol style="list-style-type: none"> <li>a. Please spend the last 10 minutes of your meeting to carefully capture your notes &amp; feedback in the dedicated Google Doc, and to share with the rest of the EC. <ol style="list-style-type: none"> <li>i. These notes will only be shared with the EC and will be used to give feedback to the committees in a few sentences after the 16 July meeting where the EC will discuss their observations. <ol style="list-style-type: none"> <li>1. Whole meeting will be dedicated to the EC's observations.</li> <li>2. Make sure you please capture your notes immediately after the meeting.</li> <li>3. Be mindful of the time, recommend using a timer to keep the chairs on task.</li> <li>4. There was a great deal of feedback about the cutting of committee budgets; noting this for directors so they are prepared to answer. <ol style="list-style-type: none"> <li>a. The treasurer notes that the EC did not cut budgets. The EC is formalizing its budgeting processes.</li> </ol> </li> <li>5. Re-enforce that the EC is funding and supporting year-round activities. Re-enforce this is a culture change. <ol style="list-style-type: none"> <li>a. For the larger events that are coordinated by Standing Committees, they can transition to the conference similar to Frontiers.</li> </ol> </li> </ol> </li> </ol> </li> </ol> </li></ol>	<p>Mona Kasra Eakta Jain</p>	<p>10 Mins</p>

<b>Agenda Item</b>	<b>Presenter</b>	<b>Time Needed</b>
<b>SIGGRAPH Conference - RFP &amp; Contract Review</b> 1. Discussion 2. Vote	Mikki Rose (No Contractors/No Recording)	20 Mins
<b>SIGGRAPH Asia Update</b>	Tomasz Bednarz (No Contractors/No Recording)	20 Mins