

ACM SIGGRAPH Executive Committee Meeting Minutes

Tuesday, 10 September , 2024

2 - 3 PM PT/ 5 - 6 PM ET

PUBLIC

Attendees:

Eakta Jain, Executive Committee Chair
Brad Lawrence, Executive Committee Treasurer
Darin Grant, Executive Committee Chair - Elect
David Spoelstra, Executive Committee Treasurer - Elect
Elizabeth Baron, Executive Committee Director
Tomasz Bednarz, SIGGRAPH Asia Conference Advisory Group (SACAG) Chair
Marcia Daudelin, Conference Administration
Dena DeBry, Nomination Committee Chair
Hugues Hoppe, Executive Committee Director
Shimin Hu, Executive Committee Director
June Kim, Executive Committee Director
Scott Owen, Governance Advisory Board (GAB) Chair
Mikki Rose, Conference Advisory Group, (CAG) Chair
Alla Sheffer, Executive Committee Director
Courtney Starrett, Executive Committee Director

Agenda Item	Presenter	Time Needed
<p>Chair's Update Welcome to the year 2024-25</p> <ul style="list-style-type: none">a. Philosophical remarks from Eakta Jain<ul style="list-style-type: none">i. "Be the change you wish to see" Mahatma Gandhi.ii. Ms. Wormwood from Calvin and Hobbs "What you get out of school is what you put into it."b. Refresher on the EC Meeting Guiding Principles and Rules of Engagement.c. Welcome to new directors!<ul style="list-style-type: none">i. Hugues Hoppeii. June Kimiii. Darin Grant<ul style="list-style-type: none">1. The chair will be reaching out to all the new directors regarding making herself available to them for the onboarding process.<ul style="list-style-type: none">a. Will talk and discuss the	<p>Eakta Jain DeAnna Dyhr</p>	<p>30 Mins</p>

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<ul style="list-style-type: none"> activities of the EC. b. Making a connection and making sure that they know she is available as a resource. c. Eakta will be sending emails out this week. Will find a time to meet that is convenient to them. 2. The Chair encourages them to reach out to the other directors and ask them questions. d. Announcements and Informational Items <ul style="list-style-type: none"> i. About page - link <ul style="list-style-type: none"> 1. Updated effective 1 September <ul style="list-style-type: none"> a. The governance page reflects the new make up of the EC. b. ACM required paperwork - Anti Discrimination and Harassment policy Acknowledgement and the Conflict of Interest forms. <ul style="list-style-type: none"> i. Received forms for the new directors and sent to ACM. ii. News - link <ul style="list-style-type: none"> 1. These announcements will go out in the conference newsletter SIGGRAPHITTI and the organizational newsletter Interactions. <ul style="list-style-type: none"> a. SIGGRAPHITTI comes out Tuesday September 17 and Interactions End of Summer Edition will come out by the end of the week. iii. A reference sheet for the EC Directors <ul style="list-style-type: none"> 1. Will be emailed to the EC. 		
<p>Officer Selection Advisory Group (OSAG)</p> <ul style="list-style-type: none"> 1. Overview <ul style="list-style-type: none"> a. Dena DeBry, Chair of the Nominations Committee and Chair of the OSAG. 	Dena DeBry	5 Mins

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<ul style="list-style-type: none"> b. The OSAG consisted of three members of the EC, two non-members of the EC, and the OSAG Chair. <ul style="list-style-type: none"> i. Mikki Rose, Shimin Hu, and Brad Lawrence. ii. Victoria Szabos, Nicholas Henchoz. c. Thank you to the EC directors who participated in the OSAG process. <ul style="list-style-type: none"> i. Really thankful to everyone because of the short turnaround of getting the results from ACM and having the selection completed by 1 September. d. This process happens every year so feel free to reach out to Dena DeBry with any questions regarding the process. e. Dena will be reaching out in the future for recommendations for next year's slate. <p>2. Pleased to announce that the OSAG selected:</p> <ul style="list-style-type: none"> a. Chair - elect - Darin Grant b. Treasurer - elect - David Spoelstra 		
<p>Approve Meeting Minutes (please review them before the meeting) 27 August - PASSED</p> <ul style="list-style-type: none"> 1. Scott Owen - One correction. <ul style="list-style-type: none"> a. Switching bylaws to policy guidelines. 2. At the last meeting it was expressed that there was some ambiguity in the statement that came up. It states that Scott requested from the EC members to change the wording to resolve the ambiguity. <ul style="list-style-type: none"> a. Did not receive input. 3. Governance.Advisory Board will discuss it at their next meeting, next Friday to see if they can resolve it ,and bring it back to the EC for approval. <ul style="list-style-type: none"> a. The Chair will update the language and send it to Scott. 	All Directors	0 Mins
<p>EC Liaisons</p> <ul style="list-style-type: none"> 1. Overview <ul style="list-style-type: none"> a. The standing committees and advisory boards are interconnected pieces of the EC.. b. The Chair has attempted to consolidate and streamline the standing committees for the groupings. 	Eakta Jain / Mona Kasra	10 Mins

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<p>c. There are currently 11 Standing Committees; 3 committees are on hold, 3 ad hoc committees, 6 advisory groups, and 3 affinity groups.</p> <ol style="list-style-type: none"> 1. Recommendation for the new directors review section 6.6, under committees and the policy guidelines to see what the difference between those groups are and exactly what details they are responsible for. <p>d. Today's discussion, especially for the new directors.</p> <ol style="list-style-type: none"> i. Get an understanding of the scope and breadth of organizational activities and subunits. ii. To combine all this together and how they interface with the EC. <ol style="list-style-type: none"> 1. Typically there are 2 EC directors that are liaising with each grouping. 2. The challenge that was observed is something for the EC to think about if the liaisons are not meeting regularly with these groups, if they don't bring the issues to the EC, even observations. Then all of those problems or issues will become the chairs responsibility. <p>e. The feedback from the Standing Committee Chairs is that they find the liaison structure to be very effective.</p> <p>f. In the annual report, the Arts Advisory Group stated. It would be a good idea for them to also have a liaison or participate in some of the groups.</p> <ol style="list-style-type: none"> i. Does it make sense for the Arts Advisory group or any of the advisory groups to join the Nurturing communities? Or should they be a part of their own grouping? ii. What would be the rationale behind the chairs of the advisory group joining the Nurturing Communities Strategy Group? <ol style="list-style-type: none"> 1. The advisory boards are the three 		

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<ul style="list-style-type: none"> big communities. <ul style="list-style-type: none"> a. Art, Papers, and the Computer Animation Festival. 2. An observation is making it more natural to have a person who is either on the EC and one of the boards. iii. What is working with a nurturing community strategy group is that it is a sounding board for topics that are confusing for the EC and the committee takes those topics up for further consideration and problem - solving. <ul style="list-style-type: none"> 1. Currently they are focused on SIGGRAPH Cares. 2. Launching the ad hoc committee, Volunteer Development. <ul style="list-style-type: none"> a. How to holistically support the volunteers and move that project out. iv. What Victoria Szabo stated in the annual report is that there seems to be a disconnect between the advisory groups and the EC. g. Pioneers, CAG, and Awards - it is not clear which grouping they should be included. <ul style="list-style-type: none"> i. The Awards committee is not part of the Chairs grouping even though it is listed. <ul style="list-style-type: none"> 1. The Awards committee has not actively participated in liaison meetings. 2. Currently, the advisory groups as well as the affinity groups do not have a grouping. h. The Chair's goal for today was to let everyone know that this is what the landscape looks like. <ul style="list-style-type: none"> i. This is the breadth of activities. ii. To invite the new directors to think about how they would like to be involved and to invite the rolling directors if there's some things they would like to change around. <ul style="list-style-type: none"> 1. Everyone should reach out over the next couple of weeks with any 		

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<p>recommendations for changes to the structure.</p> <ul style="list-style-type: none"> i. Regarding advisory groups, they do not need a formal policy for advisory group liaisons. It's working as is, and the advisory members likely prefer less structure. j. The Governance Advisory Board consists of 60% of the EC. <ul style="list-style-type: none"> i. Darin Grant has agreed to join. GAB consists of the past chair, chair, and the chair-elect. Elizabeth Baron and Victoria Szabo are on the board. k. The EC will further discuss the liaisons in a few weeks. 		
<p>23/24 Annual Report</p> <ul style="list-style-type: none"> 1. Please review annual report 2. Comments <ul style="list-style-type: none"> a. ACM has changed the format and structure of their annual report. b. Previously the report was a collection of all of the annual reports from all of the standing committees and information from the conferences. <ul style="list-style-type: none"> i. They have adapted a format that contextualizes everything, but narrative. ii. They have specific categories like DEI and highlighting awards. There is a non conference section; what are the activities and special projects the organization accomplished. iii. For the directors that will be liaising it is important to drive home to the committees the impact of highlighting in their annual report and also planning their projects for the whole year to think about what are some of those services, values that they offer to our membership. iv. The annual report highlighted the big activities, which the organization did a lot of, and that was really wonderful to see how all of us contribute so much to the organization. <ul style="list-style-type: none"> 1. The questions we gave the 	<p>Eakta Jain / Mona Kasra</p>	<p>10 Mins</p>

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<p style="text-align: center;">standing committees last year were very in line with the new ACM annual report format.</p> <ul style="list-style-type: none"> c. Mona will share the guidelines that ACM provided. d. Think about what are the types of things the organization would like to highlight and the way the SIG is led for next year. 		
<p>November Meeting</p> <ul style="list-style-type: none"> 1. The November meeting will be the 8th and 9th of November. Everyone should have received a calendar invite. 2. We're anticipating that we'll have a working dinner on Friday starting at 7:00 PM. 3. The meeting will be held in Atlanta. 4. There will be an all day meeting on Saturday followed by social dinner. 5. Please do not leave first thing in the morning on Sunday. We'll have two hours of an EC only meeting planned. 		
<p>Membership Survey Update - OKR #2</p> <ul style="list-style-type: none"> 1. The membership seemed to be interested in professional discounts, product discounts, and networking opportunities. 2. Conference registration was 81% and then membership professional development discount was 57%. Networking opportunities were 56%. So those are the top 3 benefits. 		